



**REGULAR MEETING
OF THE
BRYN ATHYN BOROUGH COUNCIL**

COUNCIL CHAMBER
August 6, 2018

The meeting was called to order by President Jeffrey Elsing at 7:00p.m. The following were present:

MEMBERS OF COUNCIL

Glenn Gurney
Ric Asplundh
Jeffrey Elsing

Duane D. Hyatt
Mark Pennink

ALSO: Victoria S. Trost, Stephen Gray, Mayor Ken Schauder. Solicitor R. Rex Herder and Councilmembers Brent McCurdy and Aurelle Genzlinger were excused.

MINUTES

On a motion by Glenn Gurney, seconded by Duane Hyatt, Council voted unanimous approval of the July minutes.

TREASURER'S REPORT

Treasurer Vikki Trost reported General Fund Revenue for July was \$38,270.94. General Fund Expenses were \$134,707.64. Net Income was -\$96,436.64.

Sewer Fund Revenue for July was \$153.62. Sewer Fund Expenses were \$44,496.26. Net Income was -\$44,342.64.

Today PLGIT paid 1.74%. PLGIT I-Class paid 1.91%.

Included in the General Fund cash receipts were:

\$ 275.45	in Interest Income
\$ 7,132.20	in Earned Income Tax receipts
\$ 805.08	in Local Services Tax receipts
\$ 15,303.15	in Building Permit receipts
\$ 1,100.00	in Grading Permit receipts
\$ 681.40	in Fines
\$ 800.00	in Zoning Permit receipts
\$ 350.00	in Police Exam fees
\$ 1,460.16	in Insurance Dividends
\$ 10,622.18	in Fireworks Contributions
\$ 120.00	in Road Opening Permit receipts

Included in the Sewer Fund Cash Receipts were:

\$ 153.62	in Finance Charges and Late Fee receipts
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TAX COLLECTOR - None

BILLS

On a motion by Jeffrey Elsing, seconded by Glenn Gurney, Council unanimously voted to authorize payment of the bills as shown on the attached list, to ratify the July 17, 2018 payment of \$28,650.50 paid to Industrial Piping Systems, Inc. representing a 50% deposit on five holding tanks, and to authorize payment of Invoice #639 to Frank A. Malizia, Jr. Inc. in the amount of \$905.00 for Sycamore Road Drain Repair which is made a part of these minutes.

PRESIDENT’S REPORT - None

MAYOR’S REPORT

President Elsing asked Mayor Schauder to invite Christopher Mendel, Executive Director who recently replaced David Robertson, to the October or November meeting of Council to meet the governing body.

POLICE CHIEF'S REPORT

Citations Issued: Traffic: 56 Non-Traffic: 01	57
Alarms	12
Animal complaints	02
Assist Bryn Athyn Fire / Ambulance	05
Assist other Police Agencies	29
Assist Citizens / Public Service calls	04
Miscellaneous Complaints	82
Special Traffic Details	10
Suspicious Circumstance Investigations	11
Vehicle Accidents	03
Vehicle Investigations / Warnings Issued	109

On Sunday July 1st at 1:16am, police conducted a vehicle stop at Huntingdon Pike and Cathedral Road which resulted in the arrest of a 27 year old female resident of Willow Grove for DUI.

On Wednesday July 4th, Police conducted extra foot patrols for the fireworks event, which also included two officers on bicycles during the Borough's Fireworks display. All went well. No arrests were made.

On Sunday July 8th at 12:52am, police investigated a parked, occupied vehicle in the area of Papermill and Cathedral Road. The investigation led to a 19 year old male resident of Bensalem being charged with possession of drug paraphernalia.

On Sunday July 8th at 10:19pm, police investigated a parked, occupied vehicle on Buttonwood Lane just west of Masons Mill Road. The investigation resulted in a 20 year old male resident of Horsham Township being charged with underage possession and transportation of alcohol.

On Tuesday July 10th, Officer Michelle Williamson was cleared to return to full active duty. Officer Williamson previously suffered a concussion when she was assaulted by a burglary suspect on June 6th of this year. Chief Gray added that Officer Williamson was released to return to work by the workers compensation physician and she was back to work on August 3.

On Sunday July 29th at 2:57pm, police conducted a vehicle stop in the 2800 block of Buck Road due to traffic violations. Further investigation revealed that the driver was operating his vehicle while under the influence of a controlled substance. The 43 year old male resident of Philadelphia was subsequently arrested for DUI.

FIRE CHIEF'S REPORT

Ken Schauder reported statistics for June and July: 15 Fire Calls in June, 4 in Bryn Athyn; and 106 EMS Calls in June, 67 transports. 21 Fire Calls in July, 7 in Bryn Athyn; and 107 EMS Calls in July, 68 transports.

Mr. Schauder reported that BAFC Ambulance is now conducting blood draws for five police departments – Lower Moreland, Bryn Athyn, Rockledge, Upper Moreland and Southampton. The blood draws are all done in a special room at the Lower Moreland Police Station using their “Live Scan” system. Mr. Schauder noted that BAFC Ambulance was the forerunner for blood draws in the state.

EMERGENCY MANAGEMENT REPORT

Ken Schauder reported that his appointment as Bryn Athyn Emergency Management Coordinator has been endorsed by PEMA.

SOLICITOR'S REPORT - None

BOROUGH MANAGER'S REPORT

Emergency Management Coordinator

Vikki Trost received a letter from PEMA today acknowledging the recommendation to appoint Ken Schauder EM Coordinator. PEMA has forwarded their endorsement to the Governor's office for approval.

Portnoff Report on Sewer Delinquencies

Portnoff reports that certified delinquency notices were sent to the three delinquent accounts.

- *Account #1 accepted the certified delinquency notice on July 9 and has until August 9 to pay or legal demand letter will be sent.*
- *Account #2 accepted the certified delinquency notice on July 25 and has until August 25 to pay or a legal demand letter will be sent.*
- *Account #3 did not accept the certified delinquency notice. Portnoff will send by first class mail.*

PUBLIC SAFETY COMMITTEE

Full-Time Police Officer Testing

Chairman Jeffrey Elsing reported that the Civil Service Commission, with the assistance of Reed Asplundh, has received applications from four police officer candidates. All candidates have participated in the Agility and Written Tests. The Oral Exam will be conducted this Saturday, August 11, 2018. Chief Gray, Ray Doman and Reed Asplundh will conduct the Oral Exam. Mr. Elsing noted that the results of the tests taken to date should be available this week.

Mr. Elsing asked for a volunteer to participate in the interviews on August 18, 2018 for the top three candidates. Mayor Ken Schauder volunteered to participate on August 18. Following the final interview of the top three candidates, Mr. Elsing anticipates that Council would be able to make a conditional offer of employment at the September meeting to the preferred candidate.

Mayor Schauder asked what the cost of the candidate search and testing is for the Borough. Mr. Elsing answered that Reed Asplundh has volunteered to handle 90% of the work saving the Borough money. There are minimal costs for the test, advertising and postage.

Ashley Road Sidewalk

Mr. Elsing reported that after seeing the staked-out right-of-way on Ashley Road, the proposed sidewalk looks almost impossible to build. Other considerations to resolve the traffic safety issues include making Ashley Road a one-way street, or making Ashley Road a dead-end street with a locked gate, while permitting pedestrian traffic.

PUBLIC WORKS COMMITTEE

2018 Road Paving

Mark Pennink reported that Gerry Bostock will attend a meeting this Wednesday, August 8, with Lower Moreland Township on the paving project. The project should start sometime next month. Included Borough Roads are Cherry Lane, parts of Tomlinson Road and edge repair along Buck Road.

Lower Moreland Sidewalk Project

Lower Moreland has started their sidewalk project along Huntingdon Pike which will connect to the path on Buck Road into the Borough. Bryn Athyn will contribute \$12,500 in 2018 and \$12,500 in 2019. Mr. Hyatt reported that the Bryn Athyn Church will also make a contribution to this project.

FINANCE COMMITTEE

Duane Hyatt reported that the Committee met in July and recommended the payment of \$28,650.50 for the purchase of the holding tanks for the sewer equalization project. Mr. Hyatt reported that Portnoff Associates is moving forward with delinquencies. Chairman Hyatt reported that the Receivable due to the General Fund from the Sewer Fund is not yet resolved.

LAND USE AND NATURAL RESOURCES/ SHADE TREE COMMITTEE - None

PUBLIC RELATIONS COMMITTEE - None

ADMINISTRATIVE COMMITTEE - None

PLANNING COMMISSION REPORT - None

ZONING OFFICER

Vikki Trost reported that there were (3) Zoning Permit applications approved in July. Nine (9) Building Permits were issued. Three (3) Grading Permits were issued.

SEWER ADMINISTRATOR

Sycamore Road Pump Station

Chairman Glenn Gurney reported that the foundation and lower section of wall was poured for the shed. The shed is being built off-site to be assembled on-site upon completion.

2800 Quarry Road

The Sewer Committee continues to work with the homeowners at 2800 Quarry Road, their engineering firm and PA DEP to resolve the on-lot sewage disposal system issues.

Academy of the New Church Invoicing

The sewer usage invoicing for the Academy will be resolved by the fourth quarter billing.

Equalization Tank Project

The detailed budgeting of the holding tank project at the sewage treatment plant has been completed. The holding tanks have been ordered. There is an eight week lead time for production of the tanks.

BOROUGH ENGINEER - None

OLD BUSINESS – None

NEW BUSINESS - None

QUESTIONS OR COMMENTS FROM THE FLOOR - None

There being no further business presented, the meeting was adjourned at 7:36pm.

Council's next regular meeting will be held on Monday, September 10, 2018, due to the Labor Day Holiday, at 7:00pm in the Borough Hall.

Victoria S. Trost
Secretary