



**REGULAR MEETING  
OF THE  
BRYN ATHYN BOROUGH COUNCIL**

***COUNCIL CHAMBER***  
**February 1, 2021**

The meeting was called to order by President Jeffrey Elsing at 7:00p.m. The following were present:

**MEMBERS OF COUNCIL**

Glenn Gurney  
Ric Asplundh  
Jeffrey Elsing

Brent McCurdy  
Duane D. Hyatt  
Aurelle Genzlinger

ALSO: Victoria S. Trost, Stephen Gray, Mayor Ken Schauder, Solicitor R. Rex Herder. Councilman Mark Pennink was excused.

**MINUTES**

*On a motion by Brent McCurdy, seconded by Glenn Gurney, Council voted unanimous approval of the January minutes.*

**TREASURER'S REPORT**

Treasurer Vikki Trost reported General Fund Revenue for January was \$29,970.59. General Fund Expenses were \$143,497.68. Net Income was -\$113,527.09.

Sewer Fund Revenue for January was \$346.49. Sewer Fund Expenses were \$23,534.45. Net Income was -\$23,187.96.

Today PLGIT paid .01%. PLGIT PRIME paid .07%.

The second page of this report shows the cash balances to date. Included in the General Fund cash receipts were:

\$	24,471.05	in Prior Year Real Estate Taxes
\$	1,944.01	in Earned Income Tax receipts
\$	201.36	in Fines
\$	50.00	in Zoning Permits
\$	487.50	in Zoning Hearing Board Fees
\$	45.00	in Police Report Fees
\$	82.50	in Building Permit Fees
\$	1,572.48	in Insurance Dividends

Included in the Sewer Fund Cash Receipts were:

\$	160.00	in Category 2 Sewer Usage Receipts
\$	161.49	in Lower Moreland Usage Fee Receipts
\$	25.00	in Sewer Certification Fees

**TAX COLLECTOR**

Andrea Cranch reported that Borough tax bills were mailed today. One lien was filed for 2020 taxes.

**BILLS**

GENERAL FUND BILLS

21 <sup>st</sup> Century Media	\$722.03
Academy of the New Church	2,431.79
Am-Trust North America	14,060.20
Aqua PA	2,733.90
Bradley Cranch, Tax Collector	142.30
Building Inspection Underwriters, Inc.	60.00
De Lage Landen Financial Services	249.00
Eastburn and Gray	3,960.00
Keystone Recognition	140.00
Kimberly Kleinguenther	2,250.00
McDonald Uniform Company	6.25
Montgomery County SWAT – East Region	3,500.00
PA Association of Municipal Administrators	150.00
Peco Energy	1,069.87
Petty Cash – Steve Gray	239.81
Petty Cash – Victoria Trost	82.09
ProTract Engineering	2,868.00
RR Donnelly	41.80

Riverside Construction Materials	2,399.87
Schauder Incorporated	405.00
Staples	8.48
TGI Office Automation	7.57
The Vanguard Group	1,292.02
Times Chronicle	60.00
USA Payroll	259.21
Verizon Wireless	185.54
Victoria Trost	150.00
WatchGuard Video	7,845.00
Wawa-Wright Express	<u>1,3267.50</u>
Total	<u>48,687.23</u>

SEWER FUND BILLS

Academy of the New Church	\$941.61
Am-Trust North America	2,879.80
Aqua PA	92.40
EEMA	2,135.00
Home Depot	597.64
Kenneth J. Schauder Inc.	135.00
Kimberly Kleinguenther	187.50
Lower Moreland Township	161.49
MJ Reider Associates	506.00
Mac Medical Gases	7.00
McGovern Environmental LLC	675.00
McMaster-Carr Supply Co.	74.69
Peco Energy	838.42
SCP Distributors LLC	1,925.00
TW Reiss Inc.	213.63
USA Blue Book	114.18
USA Payroll	105.97
Verizon	159.54
Verizon Wireless	61.80
Verizon Internet	110.33
Wawa-Wright Express	<u>77.67</u>
Total	<u>\$11,999.67</u>

*On a motion by Duane Hyatt, seconded by Jeff Elsing, Council unanimously voted to authorize payment of the bills as shown.*

**PRESIDENT’S REPORT - None**

**MAYOR’S REPORT - None**

**POLICE CHIEF'S REPORT**

President Jeff Elsing reported the following activity for January:

Alarms	09
Assist Bryn Athyn Fire / Ambulance	02
Assist Other Police Agencies	33
Miscellaneous Activity	71
Public Service Calls / Assist Citizens	02
Special Traffic Details	09
Suspicious Circumstance Investigations	08
Traffic Citations	46
Vehicle Accidents	01
Vehicle Investigations	75

On Saturday January 9<sup>th</sup> at 2:30am, police conducted a vehicle stop in the 3100 block of Huntingdon Pike to investigate defective rear lighting. While speaking with the male driver, police detected a strong odor of an alcoholic beverage coming from his breath, his eyes were bloodshot and his speech was slurred. Field Sobriety Tests were given and it was suspected that the driver had been driving while under the influence of alcohol or a controlled substance. The driver was arrested for DUI and given a blood test. On January 22<sup>nd</sup>, police received the test results from the lab, which showed that the 41-year-old resident of Huntingdon Valley had a BAC (Blood Alcohol Content) of 0.188%

On Sunday January 17<sup>th</sup> at 3:31am, police conducted a vehicle stop in the 1800 block of Byberry Road due to the vehicle driving in the opposing lane of travel. While speaking with the male driver, police detected a strong odor of an alcoholic beverage coming from the driver's breath. Field Sobriety Tests were given and it was suspected that the driver had been driving while under the Influence of Alcohol or a Controlled Substance. The 48-year-old resident of Philadelphia refused to take a blood test and was charged with a refusal, which carries the maximum penalties to the driver for DUI.

On Sunday January 17<sup>th</sup> at 10:23pm, police responded to a home in the 3100 block of Creek Road to investigate a suspicious person. The resident reported seeing someone walking in their driveway with a flashlight and at the same time, she observed her exterior motion lights going on and off. Assisted by the Upper Moreland K9 Unit, police checked the area, including the residence. The suspicious person was not located. Extra patrols have since been made of the residence and police have not received any further reports of any suspicious activity in that area since January 17<sup>th</sup>.

On Sunday January 31<sup>st</sup> at 10:36am, police conducted a vehicle stop in the area of Byberry and Pioneer Road due to the vehicle not displaying inspection stickers on the windshield. Further investigation revealed that the vehicle had not been inspected, the driver was driving with a suspended driver's license and he did not have vehicle insurance. The 20-year-old resident of Philadelphia was issued traffic citations for the violations and his vehicle was towed by Dougherty's towing and stored at their facility.

**FIRE CHIEF'S REPORT**

Mayor Ken Schauder reported 16 Fire Calls in January, 14 in Lower Moreland and 2 in Bryn Athyn; 174 EMS Calls in January, with 90 hospital transports.

Mayor Schauder reported that Police no longer respond to EMS Calls in residences and nursing homes to help people back in bed or who have fallen. A new full-time paid firefighter has been hired.

**EMERGENCY MANAGEMENT REPORT**

EM Coordinator Ken Schauder reported that the committee meets next Wednesday. Meetings are now held on the second Wednesday of the month.

**SOLICITOR'S REPORT - None**

**BOROUGH MANAGER'S REPORT**

Vikki Trost reported that she is working on the 2020 Annual Audit preparation with consultant, Kim Forsyth. All required annual reporting to county and state departments have been completed. Mrs. Trost participated in a conference call with municipal managers hosted by Peco to prepare for the January 31 - February 2 Winter Storm. An Emergency Declaration was prepared in advance of the winter storm.

**PUBLIC SAFETY COMMITTEE**

Chairman Jeff Elsing reported that a Declaration of Disaster Emergency is needed in the event that state or federal assistance is needed as a result of the Winter Storm.

Mr. Elsing presented a token of appreciation from the Police Department to Vikki Trost acknowledging 30 years of service to the Borough of Bryn Athyn.

**PUBLIC WORKS COMMITTEE**

Chairman Mark Pennink noted that Bradley Cranch and the snow plow team are out clearing the roads now.

Aurette Genzlinger reported that she and Mr. Pennink will meet with Nick Rose next week to review the last Alden Road surveys and to plan next steps. Mrs. Genzlinger noted that there are mixed opinions from residents.

**FINANCE COMMITTEE**

Building Permit Fees

Chairman Duane Hyatt reported that the Finance Committee met in January. Russ McLaughlin, owner of Building Inspection Underwriters, Inc. (BIU), our code enforcement agent attended the meeting. Building permit fees were discussed, particularly fees for new construction versus renovation permit fees. It was agreed that the Borough’s permit fees are well within range of other neighboring municipalities. BIU does not plan to raise fees for the Borough.

Sewer Usage Rates

Mr. Hyatt reported that the tweaks to the usage fee methodology have been done and that the new rates are ready for adoption by ordinance. Mr. Hyatt noted that the new rates will create a small budget surplus.

*On a motion by Duane Hyatt, seconded by Ric Asplundh, Council voted unanimously in favor to authorize the Borough Secretary to advertise a Public Hearing at the March 1, 2021 meeting to review and adopt new sewer usage rates for 2021.*

2020 Reserve Fund Transfers

Mr. Hyatt reported that prior to the audit, the 2020 General Fund Budget is showing a surplus of \$159,766.11. Budget transfers to reserve accounts should be made, including:

\$79,407.00	to Public Works Reserve
\$12,500.00	to Police Car Reserve
<u>\$9,000.00</u>	to Public Works Truck Reserve
\$110,907.00	

The remaining \$48,859.00 surplus will roll into the General Fund Reserves.

*On a motion by Jeff Elsing, seconded by Aurelle Genzlinger, Council voted unanimously in favor to make the 2020 budgeted transfers to Public Works Reserve (\$79,407), Police Car Reserve (\$12,500) and Public Works Truck Reserve (\$9,000).*

Sewer Customer Delinquencies

Mr. Hyatt reported that delinquent sewer bills will be reported to Portnoff Associates for collections on a monthly basis. It was noted that at this time, the Borough cannot have water shut-off for non-payment due to Aqua PA’s current policy due to COVID-19.

**LAND USE AND NATURAL RESOURCES/ SHADE TREE COMMITTEE - None**

**PUBLIC RELATIONS COMMITTEE - None**

**ADMINISTRATIVE COMMITTEE - None**

**PLANNING COMMISSION REPORT - None**

**ZONING OFFICER**

Vikki Trost reported that one (1) Zoning Permit application was approved in January. One (1) Building Permit was issued. No (0) Grading Permits were issued.

**SEWER ADMINISTRATOR**

Glenn Gurney reported that the DRBC Annual Report was completed. PA DEP will inspect the sewage treatment plant this week. The PA DEP Chapter 94 Report has been filed.

**BOROUGH ENGINEER**

Nick Rose reported that he will meet this week regarding the Alden Road surveys. Mr. Rose reported that the Pollution Reduction Report was submitted.

**OLD BUSINESS - None**

**NEW BUSINESS - None**

**QUESTIONS OR COMMENTS FROM THE FLOOR - None**

There being no further business presented, the meeting was adjourned at 7:33pm.

Council's next regular meeting will be held on Monday, March 1, 2021 at 7:00pm in the Borough Hall.

Victoria S. Trost  
Secretary