



**REGULAR MEETING
OF THE
BRYN ATHYN BOROUGH COUNCIL**

COUNCIL CHAMBER
September 9, 2019

The meeting was called to order by President Jeffrey Elsing at 7:00p.m. The following were present:

MEMBERS OF COUNCIL

Glenn Gurney
Jeffrey Elsing
Aurelle Genzlinger

Mark Pennink
Duane D. Hyatt
Ric Asplundh

ALSO: Victoria S. Trost, Stephen Gray, Reid Heinrichs, Derek Zecher, Mayor Ken Schauder, Solicitor R. Rex Herder. Councilman Brent McCurdy was excused.

MINUTES

On a motion by Glenn Gurney, seconded by Mark Pennink, Council voted unanimous approval of the August minutes.

TREASURER’S REPORT

Treasurer Vikki Trost General Fund Revenue for August was \$79,892.60. General Fund Expenses were \$71,600.84. Net Income was \$8,291.76.

Sewer Fund Revenue for August was \$91,897.67. Sewer Fund Expenses were \$20,874.27. Net Income was \$71,023.40.

Today PLGIT paid 2.01%. PLGIT I-Class paid 2.13%.

The second page of this report shows the cash balances to date. Included in the General Fund cash receipts were:

\$	25,480.00	in Transfer Tax Receipts
\$	36,402.49	in Earned income Tax receipts
\$	8,482.39	in Local Services Tax receipts
\$	4,982.77	in Fines
\$	88.00	in Building Permit receipts
\$	1,789.34	in Comcast Franchise Fee receipts
\$	3,193.43	in Verizon Franchise Fee receipts
\$	1,000.00	in Grading Permit receipts
\$	300.00	in Road Opening Permit receipts
\$	1,005.92	in CD Interest
\$	100.00	in Contributions to the Police Dept.
\$	150.00	in Beverage Permit receipts
\$	15.00	in Police Report receipts

Included in the Sewer Fund Cash Receipts were:

\$	29,152.00	in Category 2 receipts
\$	47,413.00	in Category 3 receipts
\$	9,546.00	in Category 4 receipts
\$	92.85	in Late Fees
\$	25.00	in Sewer Certification receipts
\$	5,668.82	in Masons Mill Usage Fee Pass-Through

TAX COLLECTOR

Tax Collector, Bradley Cranch reported \$6,557.73 in Real Estate Taxes collected in August; \$23,100.08 remains uncollected.

BILLS

GENERAL FUND BILLS

21 st Century Media	\$341.11
Academy of the New Church	1,038.09
Aqua PA	26.74
Armour & Sons Electric Inc.	219.60
Bryn Athyn Fire Company	204.90
Building Inspection Underwriters	5,178.60
Cranch Landscaping LLC	150.00
Eastburn & Gray PC	2,032.50
Frank A. Malizia, Jr. Inc.	9,000.00
Green Tec Restoration	4,728.01

Kennedy Culvert Companies	1,236.50
Keystone Health Plan East	20,192.72
Kimberly A. Bursner	247.00
Kimberly Kleinguenther	543.75
Lach Brown	599.80
Mark J. Pennink	710.18
Matthew Cole	72.75
McDonald Uniform Company	621.32
Peco Energy – Street Lights	984.11
Peco Energy – Traffic Signals	96.88
Petty Cash RX	199.97
Petty Cash – Steve Gray	238.67
Petty Cash – Victoria Trost	157.45
Standard Insurance Company	1,196.19
TGI Office Automation	89.69
The Vanguard Group	998.36
US Municipal Supply Inc.	2,148.94
USA Payroll	125.06
VE Ralph & Son Inc.	145.60
Verizon Wireless	173.50
Viacairn	323.40
Wawa – Wright Express	751.82
Williamson Law Book Company	<u>895.35</u>
TOTAL	\$55,918.56

SEWER FUND BILLS

Eastburn & Gray PC	\$885.00
MJ Reider Associates Inc.	288.00
USA Payroll	20.77
Verizon Wireless	55.58
Victoria Trost Petty Cash	13.70
Wawa – Wright Express	<u>212.20</u>
TOTAL	\$1,475.25

POLICE PENSION BILLS

Kimberley Kleinguenther	\$562.50
-------------------------	----------

BMO MASTERCARD BILLS

Sewer Fund	
Amazon.com	\$125.93
NetIrrigate.com	119.00
Ebay	3.51
Zoro.com	58.36
Regional Rubber Company	<u>889.49</u>
TOTAL	\$1,196.29

General Fund

Adobe.com	\$9.99
Amazon.com – BAPD	<u>1,929.95</u>
TOTAL	\$1,939.94

On a motion by Duane Hyatt, seconded by Glenn Gurney, Council unanimously voted to authorize payment of the bills as shown on the attached list, which is made a part of these minutes.

Mr. Pennink, referring to the bill to clean the carpet after the flood in Borough Hall, asked if the Municipal Building Committee had met to discuss preventing future flooding issues. Mayor Schauder noted that the meeting will be scheduled in the near future and that Mr. Pennink will be invited to the meeting. Mr. Pennink said that he will keep the drain clean.

PRESIDENT’S REPORT - None

MAYOR’S REPORT - None

POLICE CHIEF’S REPORT

Chief Steve Gray reported the following activity for August:

Alarms	16
Animal Complaints	00
Assist Bryn Athyn Fire / Ambulance	05
Assist Other Police Agencies	32
Assist Citizens / Public Service Calls	04
Miscellaneous Complaints	78
Special Traffic Details	09
Suspicious Circumstance Investigations	09
Traffic Citations	86
Vehicle Accidents	03
Vehicle Investigations / Warnings Issued	128

On Sunday August 4th at 8:25pm, police conducted a vehicle stop in the area of Huntingdon Pike and Cathedral Road due to a suspended vehicle registration. The vehicle was towed by Dougherty’s towing and multiple citations were issued to the 40-year-old resident of Philadelphia. The most severe of the violations was for driving with a DUI related suspended Driver’s License. The penalty for this violation carries a 90-day sentence in County Prison.

On Thursday August 15th at 10:05am, police conducted a vehicle stop in the area of Huntingdon Pike and Fetters Mill Road due to a suspended vehicle registration. Further investigation led to the driver, a 26-year-old male resident of Warminster, being taken into custody for possession of drugs and drug paraphernalia.

On Monday August 19th at 3:20pm, police responded to the 2600 block of Alnwick Road to investigate a report of Fraud, which involved someone using the resident's identity to write checks. The three checks that were written in the victim's name totaled over \$15,000.

On Thursday August 22nd at 3:51pm, police conducted a vehicle stop in the area of 1800 Byberry Road due to a suspended vehicle registration. The stop resulted in the arrest of a 36-year-old male resident of Croydon, PA who was wanted on a weapons offense warrant.

Chief Gray presented award to Crossing Guards Stephanie Doman and Janice Roscoe for 30 years and 20 years of service.

Councilman Gurney asked for an update on the new speed signs. Chief Gray reported that Officer Kevin Green is currently compiling those reports.

Mr. Pennink asked if the Masons Mill Road intersection traffic signal loop has been repaired. Chief Gray reported that Upper Moreland Township has taken responsibility for the damage and will pay for repairs which are scheduled this week.

FIRE CHIEF'S REPORT

Chief Zecher reported 50 Fire Calls in August, 6 in Bryn Athyn, 40 in Lower Moreland and 3 in Bucks County. There were 110 EMS Calls in August, which is average. 5 Calls were in Bryn Athyn and 78 patients were transported to hospitals.

BAFC participated in calls within and outside of the Borough:

- a mass casualty incident at the Dolphin Swim Club on August 18
- gas leaks as a result of construction damaging the line
- 4 cardiac arrests
- 3 fire police dispatches and a water rescue on August 7 at Philmont Avenue and Red Lion Road in Lower Moreland
- Feasterville apartment fire on August 20
- Dryer fire in Asplundh Field House

BAFC is working with Bryn Athyn college labelling connection locations at the new Student Center and will tour the new building next week in an effort to improve fire safety on campus.

A joint open house for Fire Prevention Week will be held in October in conjunction with the Huntingdon Valley Fire Company. Information will be post on Facebook and the Borough website.

EMERGENCY MANAGEMENT REPORT - None

SOLICITOR’S REPORT

FETTERS MILL BRIDGE LAND ACQUISITION

Solicitor Rex Herder reported on the status of the land acquisition by Montgomery County for the bridge rehabilitation project. Mr. Herder explained that the thirty-three (33) square feet that the County wishes to acquire from the Borough does not require a subdivision. Once the documents are signed and recorded, the thirty-three (33) square feet becomes part of the existing right-of-way owned by the County. The Montgomery County Recorder of Deeds will accept the new deed and the existing Borough deed will be corrected if the Borough ever sells the property. Council has already adopted a motion for President Elsing and Borough Secretary Vikki Trost to execute the required documents.

BOROUGH MANAGER’S REPORT

TRAFFIC SIGNAL TIMING INITIATIVE

Manager Vikki Trost reported that PennDOT has asked the municipalities along Huntingdon Pike (SR 0232) from Rockledge to County Line Road to sign a Memorandum of Understanding (MOU) for the project which will involve review of existing traffic data, observation of traffic intersections and input from the municipalities in order to improve, implement and manage traffic signal operations. The MOU does not obligate the Borough in any way.

2020 MINIMUM MUNICIPAL OBLIGATION

The 2020 Minimum Municipal Obligation for the Police Pension Fund is \$14,305.00.

This amount may be amended prior to December 31, 2019.

Vikki Trost will schedule a meeting for the Pension Committee and Finance Committee to meet with our actuary, Joe Duda.

PUBLIC SAFETY COMMITTEE

Chairman Jeff Elsing reported that the Public Safety Committee met and discussed a sidewalks and accessibility review; reviewed speeding incidents on Cathedral Road; and reviewed a letter from a resident regarding alternate signage to limit to residents only traffic on Ashley Road.

Mr. Elsing reported that a new part-time police officer, Zak Jackson, has begun training.

PUBLIC WORKS COMMITTEE

2015 DUMP TRUCK

Chairman Mark Pennink reported that repairs to the 2015 dump truck were completed at a cost of \$2,500.

2019 PAVING PROJECT

Paving on the lower section of Alden Road, King Road, Sycamore Road and the edges of Buck Road will begin on or after September 17. Mr. Pennink noted that the paving project could come in over budget. The paving budget is \$150,000 and the bid came in at \$127,000.

SYCAMORE ROAD PARKING

Mr. Pennink reported that the issue of parking on Sycamore Road has been raised by residents. The Borough Administrative Code prohibits parking on the west side of Sycamore Road. There are a lot of cars parked there and a recent incident occurred with a trash truck because of the parked cars. Mr. Pennink suggested creating an oval at the circle in Sycamore Road to widen the road during paving next week. An option is to remove the circle and the tree in the road. The fire trucks cannot get through the circle area due to the parked cars. Mr. Pennink suggested that the property owners park cars on their own property by paving a section of the lawn on the east side of Sycamore Road.

ALDEN ROAD DRAINS

Chairman Pennink reported that he worked with contractor, Frank Malizia, for two weeks repairing storm drain pipes in Alden Road. They discovered that one of the drains that created a geyser after heavy rains was damaged in 2010 when the Roth house was constructed. The gas company (Peco) bored under Alden Road to install the gas line and apparently struck and broke the terra cotta storm drain. The Borough was not notified at the time. Peco workers repaired the twelve (12") inch pipe with an eight (8") inch pipe, restricting the flow of stormwater, and creating the geyser. We have filed a claim with Peco for the costs of repairing the drain pipe. Mr. Pennink reported that they repaired four (4) sections of pipe and installed new inlets, however, there is still a problem at the bottom of Alden Road.

ALDEN ROAD MEETING

Mr. Pennink suggested that the meeting with property owners of Alden Road be scheduled in mid-October.

Mr. Pennink reported that Public Works did clear the drain in front of the truck garage.

FINANCE COMMITTEE

Chairman Duane Hyatt reported that the Finance Committee met in August and set the 2020 Budget schedule. Mr. Hyatt reported that the police vehicle purchase schedule is being reworked and that the Committee is waiting for information on the replacement cost of the backup blower at the sewage treatment plant.

SEWER DELINQUENCIES – WATER SHUT-OFF

The Finance Committee recommended that Borough Council prepare an ordinance to permit the Borough to request that Aqua PA shut off water for the most seriously delinquent accounts as a last resort. Solicitor Herder outlined the process which first requires adoption of an ordinance, 10 days written notice to the property owner for accounts more than thirty (30) days past due. Tenants must be notified. Aqua PA must shut off water according to PUC rules with a Borough representative present. Mr. Herder will prepare an ordinance setting parameters for shut-off, noting that every customer must be treated the same. Delinquent accountholders will be offered options to pay. The next step is collections, then shut-off if collections is not successful. It was noted that it is unfair to residents who pay sewer bills on time when other residents refuse to pay their sewer charges.

Mr. Herder noted that based on experience with other municipalities, water shut-off has only been necessary a few times.

2020 BUDGET

Mr. Hyatt outlined the 2020 Budget Schedule and requested that committee chairs submit their 2020 Budget requests to Vikki Trost by the end of the month. Presentations will take place on October 15. Vikki Trost will schedule and notify participants.

LAND USE AND NATURAL RESOURCES/ SHADE TREE COMMITTEE - None

PUBLIC RELATIONS COMMITTEE - None

ADMINISTRATIVE COMMITTEE - None

PLANNING COMMISSION REPORT - None

ZONING OFFICER

Vikki Trost reported no Zoning Permit applications were received in August.
One (1) Building Permit was issued.
One (1) Grading Permit was issued.

The Zoning Hearing Board met on August 27, 2019 and granted a variance for a Pole Barn encroaching in the rear yard setback at 3105 Buck Road.

SEWER ADMINISTRATOR

Chairman Glenn Gurney reported the rubber sheeting was purchased to cover the well at the Sycamore Pump Station. Mr. Gurney reported that this was one of the smoothest summers at the Sewage Treatment Plant. The scheduled maintenance pumping for 2019 is almost completed. Mr. Gurney will submit the budget proposal for replacing the backup blower next week.

BOROUGH ENGINEER - None

OLD BUSINESS - None

NEW BUSINESS - None

QUESTIONS OR COMMENTS FROM THE FLOOR

Alden Road resident, Braden Bostock, said that he appreciated the drain work completed by Mr. Pennink last week.

Mr. Bostock reported that there are parking problems on Alden Road caused by Pennypack Trail users and asked if something could be done. It was noted that the parking ordinance can be amended. There was a discussion on creating no parking on Alden Road or resident only parking by permit.

Mr. Bostock asked if there would be a public review of the Alden Road Study prepared by Nick Rose. Mr. Pennink responded that there will be a meeting.

Mr. Bostock asked if Lower Moreland Township has been notified of the Alden Road Study and if the Township is prepared to improve the Lower Moreland section at the top of Alden Road. Mr. Pennink assured Mr. Bostock that Lower Moreland Township is aware of the study.

A resident asked for an update on the Fetters Mill Bridge Rehabilitation timeline. Mr. Herder reported that the starting date is supposed to be 2020, but no one is sure when it will actually happen. The County is working on various items for preparation including rights-of-way, utility locations and property acquisition.

There being no further business presented, the meeting was adjourned at 8:03pm.

Council's next regular meeting will be held on Monday, October 7, 2019 at 7:00pm in the Borough Hall.

Victoria S. Trost
Secretary